



MINISTRY OF EDUCATION

Te Tāhuhu o te Mātauranga

NZEI TE RIU ROA
NEW ZEALAND EDUCATIONAL INSTITUTE

Joint Initiative Governance Group Action Points

Location	Room SPS 9.2, Ministry of Education, 45-47 Pipitea Street, Wellington
Time	Tuesday 28 th April 2015 - 1.00pm to 3.00pm
In Attendance	<p>NZEI Attendees: Judith Nowotarski(NW) Lynda Stuart (LS) Stephanie Mills (SM)</p> <p>MoE Attendees: Sarah Borrell (SB) Tony Turnock (TT)</p>
Chair	Lynda Stuart (LS)
Secretariat	Donna Peel (DP)
Apologies	Graham Stoop (GS)

	Discussion Points	
--	--------------------------	--

Update from Career Pathways and Resourcing Working Group

The Joint Initiative Governance Group (JIGG) reviewed the brief presented from the sub- group, it was noted that the paper is still a draft and will be updated re-circulated by Friday 1st May for approval by the Governance Group. It was also agreed that the sub-group had captured the key principles.

Some of the comments from the JIGG members were:-

- that the triangle concept was a useful visual way of expressing the collaboration process, but if it were not included the concepts behind the diagram needed to be included in the brief in some way.
- The Resourcing and Career Pathways Working Group is advised to include in its report indications of where there is potential for proposed outcomes in the primary sector to be enabled across the entire sector.
- In the transition space the family/whanu are seen as partners.

Update from Transitions/Collaborations Working Group

The group met on Friday and are updating the summary page.

Hui/Talanoa Update

The Joint Initiative Governance Group (JIGG) reviewed the information on the Hui and Talanoa. Some of the comments were:-

- We need to indicate that the Pasifika and Māori areas in the Terms of Reference were underdone and work needs to continue in this space. This should be reflected in the final Joint Initiative Report.
- The JIGG were happy with the invitation letter which was sent for the Talanoa to be held on 9th May.

Communications

- The Joint Initiative Communication and Engagement Plan has been approved by Paul Goulter and Peter Hughes.
- NZEI Annual Conference to be held 27th to 30th September 2015 – NZEI extended the invitation to Joint Initiative Working Party members.
- Presentations to stakeholder groups dates were discussed various dates were discussed. SB to discuss alternative options with Graham Stoop. **(Action: 08/04:05)**

Final Report

- Peter and Paul had agreed that the draft report would be to them by 22 May 2015. Draft required from the Workstreams for review by Governance Group by 15th May (18th for career pathways and resourcing).

Post Report Activities

- NZEI suggested that we identify a shared way of capturing /sharing the key learnings – SB to feedback at next meeting. **(Action: 28/04:01)**
- NZEI presented a design proposal for engaging with issues outside of the immediate primary focus of the joint intuitive, after the report is completed at the end of May (attached). MoE will consider next steps, and further consideration to proposal will be provided after that report.

Action Points			
Action		Who	Due
28/04:01 NEW	Discuss ways of capturing/sharing key learnings.	SB/SM	Nxt Meeting
08/04:05	Presentations to sector representatives on Joint Initiative –SM to suggest invitee list and liaise with SB on diary dates for May. Update 28/4: SB to discuss alternative options for dates with GS.	SM/SB	Ongoing
08/04:06	Joint Reports to Peter and Paul – SB/SM to discuss.	SB/SM	Ongoing
18/02:07	It was agreed that both parties would notify each other if they had any speaking engagements specifically on	SB/SM	Ongoing



MINISTRY OF EDUCATION

Te Tāhuhu o te Mātauranga

NZEI TE RIU ROA
NEW ZEALAND EDUCATIONAL INSTITUTE

Joint Initiative Governance Group Action Points

	Joint Initiative.		
--	-------------------	--	--

Completed action points

Action		Who	Due
10/03:02	Special Education proposals to come to the JIGG for approval.	All	Completed
08/04:02	Meeting with Nick Kyrke-Smith and Jane Porter to discuss timelines and ideas for moving forward.	SB/SM	Completed
08/04:03	Discuss Hui/Talanoa number of attendees with Deborah/Gabby.	SB	Completed
08/04:04	Feedback on structure of Hui/Talanoa.	SM	Completed
10/03:01	Joint script – an agreed statement (bullet points) is to be prepared to assist with responses to questions from the sector around the Joint Initiative.	SB/SM	Completed
10/03:03	ECE proposals to come to the JIGG for approval.	All	Completed

Meeting finalisation

Meeting closed at 2.40pm	The next meeting is scheduled for: Tuesday 19th May 2015 at NZEI
--------------------------	--