



<b>Location</b>	Ministry of Education, Room 4.17, 45-47 Pipitea Street, Wellington	
<b>Time</b>	4.00pm to 6.30pm	
<b>In Attendance</b>	<b>NZEI Attendees:</b> Louise Green (guest) - LG Judith Nowtarski - NW Lynda Stuart - LS Stephanie Mills – SM  <b>MoE Attendees:</b> Graham Stoop (from 5pm) - GS Sarah Borrell - SB Tony Turnock – TT	
<b>Chair</b>	Graham Stoop (Deputy Secretary)	
<b>Secretariat</b>	Donna Peel	
<b>Apologies</b>		
	<b>Topic</b>	
	Welcome and introductions	

**Louise Green** welcomed the opportunities that this work will present. She restated NZEI's firm commitment to this work. NZEI would like to engage and get to a place where there is opportunity to make a difference to what happens for children and their learning.

**Judith Nowtarski** made comment that NZEI operate on a membership mandate and any decisions made around any policy work are done in collaboration with its members. She is mindful that the process is taking the sector with them and they feel that this is the best way forward.

**Lynda Stuart** opened by saying that she is pleased that we have got to this place. It is an opportunity for education in NZ and this is really important. It is also important for our sector and our members to see that we can make this work together. This is very positive.

**Sarah Borrell** responded to say that the Ministry wanted to note the respect it had for all of the hard work and effort that NZEI staff had put in over the past year and the professional way that they engaged with the Ministry. She is looking forward to moving forward and working together again with NZEI.

**Tony Turnock** confirmed that he is here to represent Katrina Casey - Sector Enablement and Support. Tony commented that both he and his team are looking forward to see how the model will develop and how we can work together to put in place an operational design to help benefit the learning communities.



How are we supporting the workstreams together?

**Stephanie Mills** stated that NZEI has compiled a paper containing some inquiry questions and they have also drafted a purpose statement for the working group. They plan to release a simplified version of this to the sector. Stephanie to update and then share with MoE.

**(Action 27/01:01)**

It was noted that there are two working group meetings arranged each week and it is envisaged/recommended that:-

- Tuesday meeting is research and practice
- Friday meeting is working group/evidence gathering

The following points and recommendations were also noted:-

- Mid to late March – an intensive hui/fono could be held.
- NZEI would require some endorsement from their members before any sign off which is signalled to occur mid April.

**Graham Stoop** joined the discussion and the following were agreed as important for both parties:

- the importance of ECE
- the importance of transition from ECE to Primary and Primary to Secondary
- collaboration across schools and ECE services as part of that transition
- examining collaborative practices that focus on the sharing of effective practice to improve student outcomes.

Both parties agreed the following:

- identify key themes or “big picture” ideas - for example: collaboration, transfer of knowledge, career pathways.
- the process should be transparent – “no surprises”
- both parties agreed to share any media items before release so that they are able to correct any inaccuracies before publication. SB/SM to work on a mutual agreement.

**(Action: 27/01:02)**

It was noted that on Saturday 28<sup>th</sup> February 2015 Massey University are presenting to NZEI and their members/leadership groups a literature review. Massey has undertaken this piece of work on behalf of NZEI based on evidence around the “big themes”. NZEI extended the invitation to the Ministry.

Meeting finalisation	
Meeting closed at 6.00pm	The next meeting is scheduled for: <b>Wednesday 18<sup>th</sup> February 2015 – 1pm to 3pm</b>