



Location	NZEI, 178-182 Willis Street, Wellington
Time	Tuesday 20 th February 2015 - 9.00am to 12.00pm
In Attendance	Shelley Hughes, Karina Bird, Gabby Makisi, Darryn Gray, Mark Potter, Karin Dalglish, Ngaretta Strong, Lorna Kennedy, Laures Park, Winnifred Morris, Ripeka Lessels, Tiri Bailey, Marama Hune, Sarah Borrell, Julie Hook, Donna Peel, Paul Aitken, Barry Boothby, Liam Rutherford, Laura Drew, Jane Porter, Stephanie Mills, Deidre Alderson, Julie Brice, Manu Pohatu.
Chair	Sarah Borrell
Secretariat	Donna Peel
Apologies	Rose Carpenter, Tute Porter-Samuels, Esther Tinirau, Haromi Williams, Denise Arnerich.

Discussion Points	
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Scope and Purpose of the Joint Initiative Working Party

The working group discussed the Scope and Purpose diagram.

Some of the comments and recommendations were:

- The word "learners" is consistent with the Terms of Reference (TOR) and the group agreed that it should be left in.
- The word "system" should be left in (with reservations) – we need to be clear as to its meaning.
- "Improved outcomes for our learners" should include parents, whānau and communities.

The group thought that it may be beneficial to clarify the diagram with text to underpin and define. Sub-groups to meet and work through this, bringing information back to the wider group next Friday. **(Action: 20/01:01 – all)**

Decision: the Joint Initiative Governance Group (JIGG) and Joint Initiative Working Group (JIWG) are supportive of the Scope and Purpose and agreed to it in principal, with further work still to be undertaken.

Transition and Collaboration Focus

The working group split into two smaller groups to discuss transition and collaboration. Each group is to nominate two members to form a sub-group. Their role is to bring the information and conversations back to the wider group in a written form. **(Action: 20/01:02 – all)**

Joint Initiative Governance Group (JIGG)

SM identified the key discussion points from the JIGG:

- Work completed by the JIWG to date and what is to be progressed further.



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- Communications to members and the wider sector.
- Discussion on the Purpose Statement.
- Joint Initiative publications which feature ECE – SB to follow up as to why we have not seen any of these.
- Opportunities for joint Ministry and NZEI presentations on Joint Initiative.
- Special Education learners and their place in this process.
- A high level proposal of Māori Hui and Pasifika Fono to go to the JIWG.

Hui

Purpose: to ensure a good sense of understanding of what the Joint Initiative is about. Participants are to include Māori medium, some (or all) of the working party and sector leaders. It was suggested that this could cross over with the JIWG meeting to be held on 20 March.

Fono

Purpose: to ensure a good sense of understanding of the Joint Initiative and how it relates to Pasifika. It was recommended that the process is more than a one off event. Participants should include sector leaders and working party members.

SM to email SB with further details. **(Action: 20/01:03 – SM)**

Confirmation of timeframes and work streams

It was noted that:-

- **29 May 2015** is the date the Joint Initiative process will need to be presented to our organisations as per the Terms of Reference. With this in mind, the following work plan was recommended:
 - **February/March** – this is the time for developing ideas, undertaking field visits to observe practice and reviewing evidence and research.
 - **April** – in house, bringing all information together and consolidating.
 - **May** – bringing together and presenting the package as a whole. Small groups to collaborate and bring together across all of the workstreams.

It was agreed that at Tuesday's meeting (telephone conference) the sub-groups will discuss and provide observational practice questions to guide us going forward. These are to be brought back to the wider group meeting on Friday. **(Action: 20/01:04 – all)**

Literature Review, Saturday 28th February.

IT was noted that on Saturday 28th February NZEI has invited the wider sector to a seminar launching a literature review undertaken by Massey University.

Communication to the sector

It was noted that members of the working group are occasionally asked questions around the Joint Initiative by sector members. It was suggested that a jointly agreed comms message be prepared to assist with responses. **(Action: 20/01:04 – SM/SB)**

Meeting finalisation

Meeting closed at 12.00pm

The next meetings are scheduled for:

Friday 27th February 2015 – 10.00am-1.00pm

(to be held at Abel Tasman Hotel)

Friday 6th March 2015 – 10.30am-1.30pm