

**Joint Initiative Governance Group (JIGG)
Action Points**

Location	NZEI, Education House, 178-182 Willis Street
Time	Thursday 24 th September 2015 – 9.00am to 11.00am
In Attendance	<p>NZEI Attendees: Lynda Stuart (LS) Stephanie Mills (SM)</p> <p>MoE Attendees: Graham Stoop (GS) Sarah Borrell (SB) Tony Turnock (TK)</p>
Chair	Lynda Stuart (LS)
Secretariat	Donna Peel (DP)
Apologies	Judith Nowotarski (JN)

	Discussion Points	
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- SM confirmed that on 24 September NZEI members had voted to accept the offer to vary the primary and teacher collective agreements that was made on 1 September.
- The 6 workstream leads have started to engage with their NZEI/Ministry counterparts and discuss scope for their respective workstreams. The groups are made up of NZEI members and staff and subject matter experts (SME) from within the Ministry.
- PLD scope is still under development and will be influenced by discussions which have begun with NZEI and other organisations.
- It was noted that Communities of Learning have been prioritised for PLD. SM asked whether we would be focusing on building internal capacity within a community?
- The scope of the PLD working group was discussed and two approaches were considered. The first was to see how the National PLD mechanism can support the “within school” roles and also the “across school” roles within Communities of Learning and feed the outcomes of the workstream into the proposed national PLD Advisory Group.
- The second (and complimentary) approach would be to look at ways PLD built on the foundation of existing expertise within communities could be developed and shared effectively within those communities.
- A meeting of all workstreams (Joint Workstreams) has been scheduled for Tuesday 27th October.

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- Primary to secondary transition focus – it was discussed whether this could be built into the scope of the current workstreams and monitored.
- Proposed implementation of phase one – how do we see this being communicated to the wider sector?
 - Some suggestions were: Working Group Report, triggers coming out of the Variation to Agreement, criteria for appointment, selection and appointment process, joint development of guidance. **Action: 24/09:02** - SM to consider what would work for NZEI members and report back to the group.
- SM asked whether the Collective Agreement terms of settlement commitment 'Teacher Career Pathway' should have its own Governance Group. JIGG to consider this. **Action: 24/09:03**
- Milestones for next JIGG on 29th October –
 - Combined workstream meeting on 27th October
 - 6 workstreams underway - all committed to a date
 - Commitment around timeframes for implementation products
 - Inclusion of Secondary

Action Points			
Action	Who	Due	
24/09:01	DP to confirm with SM number attending the Joint Workstreams meeting on 27 th October.	DP	Complete
24/09:02	Proposed implementation of phase one – how should this be communicated to the wider sector? SM to consider options and report back to the group.	SM	8/10/15
24/09:03	Teacher Career Pathway (Collective Agreement terms of settlement) – should this report to the JIGG?	ALL	Next Meeting

Completed action points			
Action	Who	Due	
19/08:01	The Ministry (SB) will advise NZEI (SM) of the MoE staff that NZEI staff coordinating each group should contact to set up the first meeting of the workstreams	SB	Completed

Meeting finalisation	
Meeting closed at 10.30am	The next meeting is scheduled for: Thursday 29th October – 1pm to 3pm